



## **Rye Community Primary School**

**“A Gateway to learning”**

### **Statutory Information**

#### ***Admissions***

The Governing Body of Rye Community Primary School meets the Local Authority criteria for admitting children younger than "Rising Fives" on the following basis:

Children whose fifth birthday falls between **September 1st - August 31<sup>st</sup>** begin school in September full time. They will not be entitled to begin school in the previous term, thus transcending their proper school year. Children need not start school until the term after they are five years old. However, if this is the case, the child would be admitted to their age related Year group.

Children starting school need to be registered by 15<sup>th</sup> January of the preceding academic year and places will be offered to children following the criteria set out in the Admissions Policy, available from school.

#### ***Equal Opportunities and Inclusion***

The staff and Governors positively promote equal opportunities throughout the school to ensure that children develop a healthy respect for others regardless of race, creed, religious beliefs or physical or mental disability. We also ensure equal access for all children to curricular and extra curricular activities.

#### ***Transfer to Secondary***

In September following their eleventh birthday children transfer to secondary school.

It is a government requirement that children are registered to a school by 1<sup>st</sup> March each year. Parents with children approaching Year 6 should contact the local secondary school directly to register their child with them well in advance.

Our local secondary school is Rye College

#### ***Accessibility Policy Statement***

The school, including Pugwash Nursery, has undertaken an extensive annual review of its ability to allow the fullest access possible. We are conscious of the fact that it is the role of the school to be aware of the wide needs of all user groups. The Governors will review the accessibility policy annually for all groups that use the school and this will form a large part of the Health and Safety review. This review is carried out in the Autumn Term of the school year with the Headteacher and the appointed Governor. Currently the whole of the school has wheelchair access with a disabled toilet being situated in the main foyer area, along with accessible disabled toilets throughout the school. There is a multi-level changing bed on ground floor level.

#### ***Complaints Procedure***

If at any time you have a concern about any aspect of your child's education, please do not hesitate to discuss it at the earliest opportunity with your child's class teacher and/or Headteacher Ms Jane Howard, as appropriate. We are able to resolve the great majority of problems this way.

There is, however, a policy document in school, detailing the procedure for dealing with written complaints, which may be seen on request.

Agreed by governors: .....  
Review date: March 2018